



**The Metropolitan School District of Pike Township**  
**“Exemplary Schools Making Extraordinary Progress”**

**Welcome to Pike Township!**

**Dr. Flora Reichanadter**  
**Superintendent of Schools**

**Enrollment Procedures**

**Step 1: Determine which school’s attendance boundary your new home falls within.**

You may do this by visiting our website at [www.pike.k12.in.us](http://www.pike.k12.in.us). On the top menu bar, go to Departments. You’ll find our Transportation link on the left which will take you to “Bus Stop Finder”. You can also contact our Transportation Department at 317-280-2450.

**Step 2: Collect the information you will need to enroll prior to visiting the school:**

Current Driver’s License or Passport

Child’s state issued birth certificate

Child’s current immunization records

Name, address, phone and fax number of your child’s previous school

If you are not the custodial parent, the state requires you to show original guardianship documents from a court or agency.

For High School enrollment, student, parent(s), guardian(s) must provide all previous records for the last school of attendance including withdrawal records, transcripts, and discipline records.

\*Proof of Residency:

[Indiana Code](#)

Legal settlement of the student is the school corporation whose attendance area contains the residence of the parent with whom the student is living. I.C. 20-26-11-2.

The residence of a child is determined by the residence of his or her parent(s) or legal guardian(s).

This place of residence must be within Pike’s district boundaries for the child(ren) to attend Pike Schools.

\*Legal parent(s) or guardian(s) must provide one document from each section, A, B and C.

**If you are temporarily residing with a Pike Township resident:**

The resident must provide one document from each section, A, B and C. The parent(s) or guardian(s) will need to provide a change of address from the post office and two other pieces of mail showing the new address. Within 30 days, a valid driver’s license or government approved ID showing the new address, will also be required.

**Section A**

**For a Homeowner:** Copy of Deed of Trust, current mortgage payment, or closing documents

**For a Renter:** Copy of Lease or Renters Agreement

**Section B**

**Select one of the following bills or documents dated within the last 30 days:**

- Gas or Electric
- Sewer or Water
- Government Assistance or Agency

**Section C**

- Valid Indiana Driver’s License with current address
- Valid out of state photo ID or Consulate ID

**Step 3: Call your child’s new school to schedule the enrollment. We look forward to seeing you.**

**Please don’t forget to bring your original documents with you.**