



NON-ATHLETIC FACILITY RENTAL AGREEMENT FOR EVENT USE

3950 West 56th Street, Indianapolis, IN 46254

Phone: 317.280-2400

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THE EVENT USE RENTAL AGREEMENT

The person or entity identified below as the Lessee (the "Lessee") and the Metropolitan School District of Pike Township, Marion County, Indiana (the "MSDPT"), hereby enter into this Non-Athletic Facility Rental Agreement for Event Use, as of the last date of execution set forth below (the "Event Use Rental Agreement"). The Lessee agrees and acknowledges that the Lessee has received with this Event Use Rental Agreement a copy of the Non-Athletic Facility Guidelines and Procedures for Event Use, has read and understood the Non-Athletic Facility Guidelines and Procedures for Event Use, and that this Event Use Rental Agreement incorporates by reference all of the terms and conditions set forth in the Non-Athletic Facility Guidelines and Procedures for Event Use and makes them a part of this Event Use Rental Agreement as if they were stated herein. All of the terms used, but not defined in this Event Use Rental Agreement will have the meaning set forth in the Non-Athletic Facility Guidelines and Procedures for Event Use. In addition, the Lessee agrees and acknowledges that this Event Use Rental Agreement, together with the Non-Athletic Facility Guidelines and Procedures for Event Use, shall be the full and complete agreement between the Lessee and the MSDPT regarding the Lessee's use and occupancy of the Premises (the "Agreement"), and by executing this Event Use Rental Agreement, the Lessee agrees to all of the terms and conditions set forth in the Agreement and to perform all of its obligations imposed under the Agreement in accordance with the terms and conditions set forth in the Agreement. In addition, by executing this Event Use Rental Agreement, the undersigned represents, warrants and affirms that all information contained in the Agreement regarding the Lessee is true, valid and accurate to the best of his or her knowledge.

ACKNOWLEDGEMENT OF RECEIPT OF NON-ATHLETIC FACILITY GUIDELINES AND PROCEDURES FOR EVENT USE

Please check applicable box below

- By signing below, the Lessee acknowledges that he/she has obtained a copy of the Non-Athletic Facility Guidelines and Procedures for Event Use via the following link: _____.
- By signing below, the Lessee acknowledges that he/she has instructed the MSDPT to send a copy of the Non-Athletic Facility Guidelines and Procedures for Event Use to the electronic mail address set forth below.
- By signing below, the Lessee acknowledges that he/she has a hard copy of the Non-Athletic Facility Guidelines and Procedures for Event Use simultaneous with the execution of this Rental Agreement for Event Use.

RENTAL TERM, EVENT SPACE AND PURPOSE OF USE

During the hours of _____ to _____, on _____, 20____, the Lessee shall have exclusive access of the following Event Space (please check the applicable box and complete the necessary information):

- Classroom(s) – Number(s) _____
- Kitchen
- Cafeteria
- Auditoria
- Multipurpose Room
- Meeting Room as follows _____
- Other _____

at the following facility (please check the applicable box and complete the necessary information):

- PHS GCMS LMS NANC NASC CES CPES DRES ECES EES FCPA
- GCES SCES ADMIN TFC TRC PFC OTHER _____

for the following purpose:

ADDITIONAL RENTAL TERMS/ITEMS

In addition to the rental of the Event Space identified above, the Lessee shall lease the following items or receive the following services as follows (please check the applicable box and complete the necessary information):

- the following AV equipment, computers and/or other (collectively, the "Equipment") _____;
- access to the MSDPT network;
- food services; and/or
- security personnel of _____ in addition to those determined to be necessary by the MSDPT.



LESSEE INFORMATION AND SIGNATURE

Event Title:

[Redacted]

Office Phone:

[Redacted]

Entity Name:

[Redacted]

Facsimile:

[Redacted]

Contact Name:

[Redacted]

Mobile Phone:

[Redacted]

Billing Address:

[Redacted]

E-mail:

[Redacted]

City:

[Redacted]

State:

[Redacted]

Zip Code:

[Redacted]

Signature:

[Redacted]

Date:

[Redacted]

Printed:

[Redacted]

Title:

[Redacted]

FOR OFFICE USE ONLY

FOR OFFICE USE ONLY

FOR OFFICE USE ONLY

Applicable Building Principal Use ONLY

Date Signed:

Building Principal Signature:

Principal

Director of Facilities Use ONLY

Date Signed:

Director of Facilities Signature:

Director of Facilities **Raul Rivas**

