



# MSD of Pike Township Back to School Plan - Guidance

School Board Resolution approved 7.9.2020  
 Schedules approved 7.16.2020  
 Updates 7.23.2020, 8.17.2020  
 9.9.2020 1.4.2021  
 2.3.2021  
 3.2.2021

COVID-19 has impacted our school community in many ways. We continue to learn more about the virus on a regular basis based on research and data. All decisions in the Back to School Plan were made with the information at the time. Adjustments may be necessary. No single action or set of actions will completely eliminate the risk of COVID-19 transmission, but implementation of several coordinated interventions can greatly reduce that risk.

<p><b>American Academy of Pediatrics</b>          The importance of in person learning is well-documented, and there is already evidence of the negative impacts on children because of school closures in the spring of 2020. Lengthy time away from school and associated interruption of supportive services often results in social isolation, making it difficult for schools to identify and address important learning deficits as well as child and adolescent physical or sexual abuse, substance use, depression, and suicidal ideation. Beyond the educational impact and social impact of school closures, there has been substantial impact on food security and physical activity for children and families.          June 26, 2020</p>	<p><b>Harvard School of Public Health</b>          There is no perfect plan to reopen schools safely, only 'less bad' options. There is no 'one size fits all' strategy that works for every school. Compliance will be imperfect. Learning will be different. There will be disruption. Schools may need to reclose unexpectedly depending on local conditions. Despite these challenges, the enormous individual and societal costs of keeping schools closed are significant. School closures have disproportionately impacted children of lower socioeconomic status, children with disabilities, and children in other marginalized groups. The reopening of schools must be done with equity in mind.          June 2020</p>
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MSD of Pike Township Learning Opportunities 2020-2021	Definition
In-Person Learning	Student attends face to face when buildings are open
Digital Remote Learning	In-Person Learning students when the teacher and students meet remotely should there be a quarantine or closure. Teachers provide real time instruction through Canvas.
	New all virtual educational program provided to



[MSD of Pike Township Virtual School](#)

students via Canvas and real time instruction. Students participate off campus. [What does a virtual classroom look like?](#)

MSD of Pike Township  
Back to School Plan  
2020-2021

[MSD of Pike Township will follow the Marion County Health Department's Guidance for Re-opening Schools](#)

MSD of Pike Township  
Administrative Guidelines

Opening of School

- School will operate on the pre-established calendar for 2020-2021. Updated breaks:
  - Fall Break - October 21, 22, 23
  - Thanksgiving Break - November 26, 27
- Buses will operate beginning the first day of school. Parents/guardians are encouraged to drive their child to school.
- Face coverings are included as part of school uniform expectations.
- Students and staff are required to wear facial coverings when riding the bus and as guided by the Marion County Health Department.
- The status of in-person instruction will be monitored weekly.
- Schedules will be established for multiple scenarios that may be needed during the school year.
- The calendar and school schedules may change based on state and local decisions.
- MSD of Pike Township will have practices in place to reduce the risk of COVID-19.
- It is the expectation that students, staff, parents/guardians and the school community work together to reduce risks of COVID-19.

Students enrolled in the MSD of Pike Township will begin on August 11, 2020 on Schedule D, remote and virtual learning, until Tuesday, September 8, 2020 if the COVID-19 metrics are met.

MSD of Pike Township metrics for in person instruction

- The Pike metrics will include % positivity rate and the total number of people tested.
- The Indiana State Health Department data and resources will be used to monitor the percent positive cases.
  - [Indiana COVID-19 Dashboard](#)
- The MSD of Pike Township will consider data from the Indiana State Health Department, the Marion County Public Health Department, and school based data to determine in-person vs. remote learning.

Opening of School Guidelines

- Fall and Thanksgiving Breaks are adjusted in order to complete semester one prior to Winter Break.
  - Fall Break - October 21, 22, 23
  - Thanksgiving Break - November 26, 27
- In-Person/Remote Learning and Virtual School learning will follow the same calendars.
- The status of COVID-19 data in Marion County will be reviewed weekly.
- Pike operates under a single school calendar.
- Calendar or schedule adjustments may be necessary based on information from national, state and/or local officials.
- Parents/Guardians will have two options for enrollment
  - In-Person instruction with Remote Instruction if directed, quarantined, closed, or on days students to not attend in person.
  - MSD of Pike Township Virtual School
  - Enrollment selection is due Monday, July 27, 2020



	<ul style="list-style-type: none"> <li>○ Enrollment commitment lasts one semester.</li> <li>● Enrollment decisions will be a semester long commitment. A change may be made for the second semester. <ul style="list-style-type: none"> <li>○ Semester 1: August 11 - December 17, 2020</li> <li>○ Semester 2: January 4 - May 25, 2021</li> </ul> </li> <li>● Information regarding COVID-19 and district guidelines will be provided at the district level. <ul style="list-style-type: none"> <li>○ Canvas and/or Skylert will be used to communicate as necessary with families.</li> <li>○ Facebook Live opportunities will continue throughout the school year.</li> </ul> </li> <li>● Parent/guardian questions can be directed to the school or through the: <ul style="list-style-type: none"> <li>○ Pike hotline number - 317-387- 2222</li> <li>○ Pike hotline e-mail - pthotline@pike.k12.in.us</li> </ul> </li> </ul> <p><b>Resources:</b></p> <ul style="list-style-type: none"> <li>● <a href="#">American Academy of Pediatrics Recommendations</a></li> <li>● <a href="#">Harvard School of Public Health Recommendations</a></li> <li>● <a href="#">CDC Guidance, COVID-19 K-12 Schools and Child Care Programs</a></li> <li>● <a href="#">Indiana State Department of Health Resources</a></li> <li>● <a href="#">State of Indiana COVID-19 Decision Tree</a></li> <li>● <a href="#">MSD of Pike Virtual School Educator Job Description</a></li> <li>● <a href="#">CDC Handwashing Posters</a></li> </ul>
<p><b><u>COVID-19 Symptom Screening</u></b></p> <ul style="list-style-type: none"> <li>● All staff and students (parents) are expected to be aware of <u>and</u> self-screen daily</li> <li>● Reminders will be sent regularly of that responsibility.</li> <li>● Quarantines may be necessary due to illness or exposure.</li> <li>● Staff and student cases of COVID-19 are to be communicated to the school nurse, building administrator, or supervisor.</li> </ul>	<p>The <a href="#">Indiana Department of Health School Screening Checklist</a> will be used to COVID-19 screening. It is the responsibility of the staff, parents/guardians, and age appropriate students to complete a daily self-screen and monitor for symptoms.</p> <ul style="list-style-type: none"> <li>● A dated copy of the self-check screening checklist will be provided to staff and students asking everyone to review daily.</li> <li>● Updates to the self-check will be provided as they are received.</li> </ul> <p>Quarantining or closures may be necessary due to exposure to COVID-19 positive individuals.</p>
<p><b><u>Face Coverings</u></b></p> <ul style="list-style-type: none"> <li>● Staff and students are required to have a face covering for in-person instruction.</li> <li>● Guidance regarding the use of face coverings will be created for staff and by grade level.</li> </ul>	<ul style="list-style-type: none"> <li>● Face coverings are required of anyone who enters a school facility or when social distancing cannot be maintained outdoors.</li> <li>● MCPHD guidelines for face covering are expected to be followed on school property. Face coverings are part of the school uniform for all grade levels. <ul style="list-style-type: none"> <li>○ Each student will receive a face mask from the</li> </ul> </li> </ul>



- Face coverings are part of the school uniform and expected to be worn following the guidance of the MCPHD.
- Face coverings are required to ride the bus.
- Face covering expectations may change based on national, state or local guidance.

Face coverings include:

- Masks that cover both the nose and mouth
- Cloth covering of nose and mouth

Exceptions

- Health condition
- Impedes learning
- Unable to remove mask on own
- While eating or drinking
- While playing a musical instrument
- When outside doing active work and social distanced
- Pre K or exceptional learners who are unable to use a face covering appropriately
- Any exceptions added by the MCPHD

- Indiana Department of Education.
  - Cloth coverings may be of any color and made of school appropriate fabric.
  - Disposable face coverings are acceptable.
- Face coverings are required to ride the bus.
- K-12 students and staff are required to wear face coverings effective July 9, 2020.
- Exceptions for student health conditions are approved by the school nurse. Exceptions for staff members are approved by the Human Resources Department.
- Face coverings are required for all staff members while inside a school facility. **Exceptions will be made for staff with a medical statement from a physician.**
- Face coverings are required except when outside when social distancing or during physical activity based on July 9, 2020 Public Health Order with the exception of doing physical activity.
- Any changes to face covering guidance would be based on the MCPHD.
- Students, parents, and staff will be provided guidance for wearing, removing, and cleaning cloth masks.

PreK - Per Marion County July 9 order, ages 3 and up.

- Face coverings are required if a student rides the bus.
- Face coverings are required while entering the building, and while passing in hallways.
- Face coverings are not required while outdoors.

Elementary

- Face coverings are required to ride the bus.
- Face coverings are required while entering or exiting the building, and while passing in hallways.
- Face coverings are not required for outdoor recess during physical activity; required for indoor recess
- Students will be provided opportunities for a face covering break.
- Face coverings may be removed under the direction of the teacher for not more than 10 minutes while students are socially distanced at their seats or desk shields are used. Masks are not required for outdoor recess while students are active but shall be worn in line and when going in or out of the building.

Middle School-High School

- Face coverings are required
- Students will be provided opportunities for a face covering break. Face coverings may be removed under the direction of the teacher for not more than 10 minutes while students are socially distanced at their seats or desk shields are used.

Disinfecting/Cleaning

- Schools will offer extended

- Visual social distancing markers will be added to areas in the school where a line might form, i.e. office,



- opportunities for adequate handwashing.
- Additional options for the use of hand sanitizer will be available for staff and students.
  - High touch common areas will be disinfected throughout the day.
  - Student-friendly disinfectant wipes for surfaces will be available in the classroom.
  - District-wide cleaning and disinfecting procedures will be implemented in each school facility.
  - Buses will be disinfected prior to each route.

- cafeteria
- State requirements such as fire drills are expected, guidance from the state is provided for building administrators.
  - Pause facility rentals from non MSD of Pike Township events with exception to government requests (i.e. voting, public utility hearing, Pike Fire Department), IHSSA, or ISSMA.
  - **All teacher lounges and breakrooms must be closed, unless social distancing of at least six (6) feet can be maintained. Face coverings must be worn at all times in teacher lounges and breakrooms, except while eating or drinking.**
  - Meetings shall only be in person if essential with appropriate social distancing; when possible consider virtual meetings.
  - The use of outdoor space is encouraged when possible
  - When reasonable and not in use, students and staff should avoid petting therapy dogs to reduce the risk of virus transmission. Hand washing or sanitation should occur after interactions.
  - PreK and Elementary students will continue to have outside recess opportunities
    - Specific guidelines for the use and disinfecting of playground equipment will be developed at each elementary school and the learning center.

Classroom Spaces

- Students desks are arranged when possible so that students are 3-6 feet away from each other.
- Teachers are encouraged to face students in the same direction and create procedures for moving within the classroom.
- Staff should maintain 6 feet from students when feasible.
- Plexiglass barriers will be available for classrooms that use tables and for spaces in which teachers cannot maintain 6 feet from students.
- Teachers maintain classroom seating charts.
- Classroom supplies and materials should not be shared unless properly disinfected.
  - Staff members will be provided student-friendly cleaning wipes specific to their classroom equipment.
  - Students are expected to assist in disinfecting the items and spaces they use.

Transportation

- Students, bus drivers, and bus monitors are required to wear face coverings while on the bus.



- Bus drivers will provide hand sanitizer when students enter the bus prior to sitting.
- Students are to sit in assigned seats.
- Disinfecting of buses will occur following each route.
- Bus capacity will be reduced by 30% when possible.
- The transportation department will add a 4th tier of busing to densely populated locations in order to further reduce the number of students riding in each tier.
- When feasible, windows will be open on buses for cross ventilation.
- Parents/Guardians are asked to drive their child to school if possible.
- MSD of Pike Township Virtual School attendance will reduce the in-person student population.
- Activity buses will be available as needed.
- Students are expected to ride the same bus both to and from school.
  - Elementary students riding the same bus in both directions allow for single bus cohorts.
  - Exceptions to current child care practices only if the Loving Care program is at capacity or for guardianship location.

### Food Service

- Food service employees will wear face coverings while preparing and serving food.
- Pre-packaged meal options are available to reduce exposure of the virus. Disposable containers will be of compostable materials when possible to model environmental best practices.
- Chartwells employees will be trained to limit exposure.
- Touch pads will be replaced with scanners in order to record break and lunch purchases.
- Additional barrels for recycling will be added to each building to recycle plastic water bottles.
- Students will be offered bottled water for both breakfast and lunch should they not have a water bottle from home.
- Plexiglass barriers will be at each register in the cafeteria.
- All staff members will be trained on food servicing safety practices regarding COVID-19.
- Visual cues for social distancing will be added to each cafeteria.
- Hand sanitizer will be available for students who are unable to wash their hands before entering the cafeteria.
- Locations for meal pick up will be provided for MSD of Pike Township Virtual School students.
  - Initial sites to include PFC, GCES, DRE, EES



- with at least one evening offering.
- The Pike High School Red Zone food pantry will continue to be open to provide food resources to families.

Grade level specific information

- Elementary School
  - Breakfast will continue to be served in the classrooms and water will be provided in each room to accommodate those without a water bottle.
  - PreK-5 students will eat in their classrooms with their cohort or in the cafeteria when social distancing is allowable.
  - PreK-5 bagged meals will be available for pick up in the cafeteria.
    - Students will be offered a cold or hot option daily.
    - Student choice and variety will continue to be provided.
    - Meals for students with allergies and dietary restrictions will continue to be available.
  - Students will be provided with a disinfecting wipe to clean their eating area
- Middle School
  - Breakfast will continue to be served through the cafeteria and mobile carts. Water will be provided in each room to accommodate those without a water bottle.
  - Prepacked grab and go options will be available in the cafeteria.
    - Students will be offered a cold or hot option daily.
    - Students will have multiple options and choices.
    - Meals for students with allergies and dietary restrictions will continue to be available.
  - Capacity of the cafeteria will be reduced by approximately 50%, designated areas in the building will be used for students to eat lunch.
  - Student seating charts will be maintained.
- High School



	<ul style="list-style-type: none"> <li>■ Grab and go breakfast will be served through the cafeteria and mobile carts.</li> <li>■ Bottled water will be available to students where food is being offered in the cafeteria or on food carts.</li> <li>■ Prepacked grab and go options will be available in the cafeteria.               <ul style="list-style-type: none"> <li>● Students will be offered a cold or hot option daily.</li> <li>● Students will have multiple options and choices.</li> <li>● Meals for students with allergies and dietary restrictions will continue to be available.</li> </ul> </li> <li>■ Libraries will be used to allow students to eat lunch in order to reduce the population in the cafeteria</li> <li>■ Additional options for reducing risk in the cafeteria will be implemented.               <ul style="list-style-type: none"> <li>● Explore additional locations for students to eat lunch.</li> <li>● Explore the use and effectiveness of horizontal plexiglass barriers on cafeteria tables.</li> </ul> </li> <li>■ Students shall wear masks when not eating or drinking.</li> <li>■ Designated cohort seating areas will be maintained.</li> </ul>
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	<ul style="list-style-type: none"> <li>● Staff members who are responsible for cleaning and disinfecting will receive training on specialized equipment and products.</li> <li>● Staff members will teach and reinforce practices for reducing the risk of COVID-19.</li> <li>● Teamwork will be encouraged to stay on top of frequently touched areas.               <ul style="list-style-type: none"> <li>○ Custodians will implement a routine process.</li> <li>○ Students will participate in cleaning their area or items and best practices to reduce risk of infection.</li> </ul> </li> <li>● Increase hand washing opportunities</li> <li>● Teachers will have hand sanitizer available in the classroom. Hand sanitation stations will be located in middle and high school hallways for use during passing periods.</li> <li>● Reduce sharing of supplies               <ul style="list-style-type: none"> <li>○ Schools can purchase supply boxes or ziploc bags for individual items</li> </ul> </li> <li>● Cleaning wipes will be available for classrooms where students are eating or have items that are shared, i.e.</li> </ul>
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<p style="text-align: center;"><u>Disinfecting/Cleaning</u></p> <ul style="list-style-type: none"> <li>● Schools will offer extended opportunities for adequate handwashing.</li> <li>● Additional options for the use of hand sanitizer will be available for staff and students.</li> <li>● High touch common areas will be disinfected throughout the day.</li> <li>● Student-friendly disinfectant wipes for surfaces will be available in the classroom.</li> <li>● District-wide cleaning and disinfecting procedures will be implemented in each school facility.</li> <li>● Buses will be disinfected prior to each route.</li> </ul>	
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	<ul style="list-style-type: none"> <li>microscope, computers.</li> <li>● Pop up tissue boxes</li> <li>● Students wash hands or use sanitizer when arrive to school</li> <li>● Students will receive hand sanitizer when entering bus (pumped by adult on each hand)</li> <li>● Specialized machines have been purchased to quickly disinfect areas.</li> <li>● No wipe disinfectant sprays have been purchased to use after each bus tier and available to schools as needed</li> <li>● UV lighting will be available for disinfecting.</li> <li>● Technology - wipes are fine on keyboards, specialized screen wipes are needed for the screens</li> </ul>
<p style="text-align: center;"><u>Health and Safety</u></p> <ul style="list-style-type: none"> <li>● Each school facility will have a designated contact person for reporting COVID-19 cases to the MCPHD.</li> <li>● Each school will have a designated area for symptomatic students to reduce the spread of COVID-19.</li> <li>● Students and staff are encouraged to bring full water bottles each day for personal use.</li> <li>● Students and staff will have available water each day.</li> <li>● Students and staff must be fever free for 24 hours.</li> <li>● Quarantine of students or staff with symptoms or a positive COVID-19 test will be determined based on the Indiana State Health Department unless otherwise directed by the MCPHD.</li> <li>● Each school will maintain attendance and quarantine records.</li> <li>● If symptoms suggest the possibility of COVID-19, a student shall only return with a negative COVID-19 test or following the quarantine guidelines.</li> </ul>	<ul style="list-style-type: none"> <li>● Nurses and other health care staff members will receive COVID-19 training for symptoms, contact tracing, and reporting requirements.</li> <li>● Each school facility will have a school health contact person responsible for: <ul style="list-style-type: none"> <li>○ Updating a district-wide reporting document for maintaining COVID-19 exposure, illness, and quarantine records..</li> <li>○ Monitoring students by family codes in Skyward</li> </ul> </li> <li>● Mrs. Pat Burton, Director of Student and Community Services, will serve as the district school health contact for students. Mr. Eric Parquet will serve as the district school health contact for employees. They will be responsible for: <ul style="list-style-type: none"> <li>○ Updating the superintendent regarding each case of COVID-19 or exposure</li> <li>○ Maintaining a district-wide reporting document</li> <li>○ Reporting when necessary to the MCDH and IDOE</li> <li>○ Following HIPAA regulations</li> <li>○ Notifying staff and parents when directed to by MCPHD</li> </ul> </li> <li>● Water Fountains will be closed except to fill a container <ul style="list-style-type: none"> <li>○ Students and staff are encouraged to bring a daily water bottle preferably ambient temperature or in an insulated container to avoid moisture on the desks.</li> <li>○ A water bottle filling station will be added to each school (PHS already has 2) before school starts with a plan to add more as the supply chain allows.</li> <li>○ Classrooms with sinks can be used for hand washing and refilling of water bottles.</li> <li>○ Bottled water will be offered to students and staff at breakfast and lunch should it be needed.</li> </ul> </li> </ul>



	<ul style="list-style-type: none"> <li>• Based on guidance from the MCDPH, we will not implement daily temperature checks. Staff and student temperatures will be taken if symptoms arise.</li> <li>• Additional no-touch thermometers have been provided to each school.</li> <li>• All staff and students shall be 24 hours fever free and not subject to a quarantine in order to return to school.</li> <li>• Each school will have a designated location for students with symptoms of COVID-19 to wait to go home so as to reduce contact with others. The area is to be disinfected prior to using again.</li> </ul>
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**Childcare**

**Loving Care**

	<p><u>Loving Care</u></p> <ul style="list-style-type: none"> <li>• Loving Care will continue to provide childcare options for Pike Township families for a student enrolled in in-person instruction.</li> <li>• Practices and protocols for the NJELC or elementary schools will be implemented.</li> <li>• A system for student drop off and pick up will be developed at each site to allow for social distancing.</li> <li>• If a school building is closed due to COVID-19, the Loving Care site at the building will also be closed.             <ul style="list-style-type: none"> <li>○ Exceptions may be necessary based on an Executive Order or guidance from the state and county health departments.</li> </ul> </li> <li>• Loving Care will be available for before and after school care.</li> <li>• Capacity will be based on guidance from the MCPHD.             <ul style="list-style-type: none"> <li>○ When capacity is reached, a wait list will be created.</li> <li>○ Additional staff will only be added if there are enough students to create a class.</li> </ul> </li> <li>• Loving Care options will be available for staff members should schools be on an alternating schedule.</li> <li>• Transportation to child care within busing boundaries will only be available if Loving Care is at capacity.</li> <li>• Option 1 - NJELC educational program \$165 per week</li> <li>• Option 2 - childcare only for 3 and 4 year olds \$100 per week</li> </ul> <p><u>Pike Learning Pods</u></p> <p>Pike Learning Pods provide affordable childcare for Pike Township students enrolled as in-person/remote students as well as students of staff members during remote or hybrid learning.</p> <ul style="list-style-type: none"> <li>• Pods are created using a multi-aged cohort group as part of Loving Care.</li> </ul>
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	<ul style="list-style-type: none"> <li>● Approved by Dr. Caine, Director of the MCPHD for no more than 22 students per classroom.</li> <li>● Loving Care guidelines for enrollment continue.</li> <li>● Pods are created using available classroom space across the district.             <ul style="list-style-type: none"> <li>○ Class size is dependent on the size of the room</li> <li>○ Dedicated restrooms are designated for each pod.</li> </ul> </li> <li>● Students participate in remote instruction in a supervised setting.             <ul style="list-style-type: none"> <li>○ Activities are available during free time</li> <li>○ Students may participate in recess</li> <li>○ Lunch can be brought from home or purchased through Chartwells</li> </ul> </li> <li>● Pike Learning Pods do not interact with others inside the facility.</li> <li>● \$100 per week per student, pay only when present</li> <li>● Kindergarten - Learning Pods may be housed at the NJELC if space is available</li> </ul>
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**Curriculum and Instruction**

**Early Learning Center**

<ul style="list-style-type: none"> <li>● School scheduling options allow flexibility as directed by Executive Order of Governor Holcomb or state and county health officials during the 2020-2021 school year.</li> <li>● In-person instruction design with virtual services when appropriate.</li> </ul>	<ul style="list-style-type: none"> <li>● The MSD of Pike Township will consider data from the Indiana State Health Department, the Marion County Public Health Department, and school based data to determine in-person vs. remote learning.</li> <li>● It is the intention of MSD of Pike Township to open the Nathaniel Jones Early Learning Center on Tuesday, August 11, 2020.</li> <li>● Dismissal and arrival procedures will be developed and communicated with parents to implement social distancing when possible.</li> <li>● The Nathaniel Jones Early Learning Center (NJELC) is a preschool program available at a cost to the parent/guardian.             <ul style="list-style-type: none"> <li>○ Program fees are determined based on the days open and paid one week in advance.</li> <li>○ The NJELC accepts CCDF vouchers as partial payment for use of the center.</li> <li>○ Students with an IEP receive exceptional learner services at no cost.</li> </ul> </li> <li>● Virtual services are defined as:             <ul style="list-style-type: none"> <li>○ Speech/language</li> <li>○ Occupational and physical therapy</li> <li>○ As determined by a student's IEP</li> </ul> </li> <li>● Visual cues will be present for social distancing.</li> <li>● The playground will be regularly disinfected and for use solely by NJELC students.</li> <li>● In-person payments will be minimal</li> </ul>
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<ul style="list-style-type: none"> <li>● School scheduling options allow flexibility as directed by Executive Order of Governor Holcomb or state and county health officials during the 2020-2021 school year.</li> <li>● In-person instruction design with virtual services when appropriate.</li> </ul>	<ul style="list-style-type: none"> <li>● The MSD of Pike Township will consider data from the Indiana State Health Department, the Marion County Public Health Department, and school based data to determine in-person vs. remote learning.</li> <li>● It is the intention of MSD of Pike Township to open the Nathaniel Jones Early Learning Center on Tuesday, August 11, 2020.</li> <li>● Dismissal and arrival procedures will be developed and communicated with parents to implement social distancing when possible.</li> <li>● The Nathaniel Jones Early Learning Center (NJELC) is a preschool program available at a cost to the parent/guardian.             <ul style="list-style-type: none"> <li>○ Program fees are determined based on the days open and paid one week in advance.</li> <li>○ The NJELC accepts CCDF vouchers as partial payment for use of the center.</li> <li>○ Students with an IEP receive exceptional learner services at no cost.</li> </ul> </li> <li>● Virtual services are defined as:             <ul style="list-style-type: none"> <li>○ Speech/language</li> <li>○ Occupational and physical therapy</li> <li>○ As determined by a student's IEP</li> </ul> </li> <li>● Visual cues will be present for social distancing.</li> <li>● The playground will be regularly disinfected and for use solely by NJELC students.</li> <li>● In-person payments will be minimal</li> </ul>
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	<ul style="list-style-type: none"> <li>○ CCDF cards will need to be scanned on site.</li> <li>○ Online and mail-in options are available.</li> <li>○ A drop off box for checks or money orders is located in the atrium.</li> <li>● Meeting and evaluations will be completed virtually when possible.</li> <li>● Virtual resources for parents will be provided on the NJELC web page.</li> <li>● Remote instruction should the class be quarantined or school closed will be available at the same daily rate as in-person instruction.</li> <li>● Students will be placed in cohort groups.</li> <li>● Toys and activity areas will be regularly disinfected.</li> <li>● Student cots will be disinfected</li> <li>● Speech only students options for virtual instruction will be considered on a case by case basis. <ul style="list-style-type: none"> <li>○ Students riding a bus will be encourage to wear a face covering when appropriate</li> </ul> </li> </ul>
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<b>In-Person/Remote Schedules</b>	<b>Kindergarten - 12th Grade</b>
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	<p>Students participating in In-Person/Remote learning will follow a school schedule based on the current conditions of COVID-19. Each grade band has 4 schedules that may be used at any time throughout the 2020-2021 school year. The goal is to have students attend school full time in person, however, there may be conditions in which a different schedule may be necessary to reduce risk.</p> <p>Students attending In-Person/Remote learning will be placed in Cohort 1 or Cohort 2 based on alphabetical order of last name. When possible, students living in the same household will be in the same Cohort.</p> <p>Cohort 1 - Students with last names that start with A-J  Cohort 2 - Students with last names that start with K-Z</p> <p>If necessary, parents/guardians should prepare for any of the four schedule options by determining child care plans in advance.</p>
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	<p><b><u>Schedule A</u></b> = all In-Person/Remote students attend school in person.</p> <p><b><u>Schedule B</u></b> = Students will be placed in 1 of 2 Cohort to reduce the classroom population size. Teachers will provide instruction everyday of the school calendar either in person or remotely.</p>
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Day of Week	Cohort Attending	Cohort Remote
Monday	Cohort 1	Cohort 2 remote
Tuesday	Cohort 1	Cohort 2 remote
Wednesday	All grades remote	
Thursday	Cohort 2	Cohort 1 remote
Friday	Cohort 2	Cohort 1 remote

**Schedule C** = Students will be assigned in person instruction based on the grade level. This schedule allows the teacher to have the entire class in person while reducing the population of the school.

Day	Grade(s) in Class	Grades Remote
Monday	K, 5	1, 2, 3, 4,
Tuesday	1	K, 2-5
Wednesday	2	K,1, 3-5
Thursday	3	K, 1, 2, 4, 5
Friday	4	K-3, 5

Day	Grade in Class	Grades Remote
Monday	8	6, 7 remote
Tuesday	All grades remote	
Wednesday	6	7, 8 remote
Thursday	All grades remote	
Friday	7	6, 8 remote

Day	Grades in Class	Grade Remote
Monday	9, 10, 11	12 remote
Tuesday	10, 11, 12	9 remote
Wednesday	All grades virtual	
Thursday	11, 12, 9	10 remote
Friday	12, 9, 10	11 remote

**Schedule D** = Remote learning, Pike Learning Pods available.



Curriculum and Instruction	Elementary
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- School scheduling options allow flexibility as directed by Executive Order of Governor Holcomb or state and county health officials during the 2020-2021 school year.

Elementary

- Instruction design based on a five hour day
  - Direct instruction
  - Guided instruction
  - Independent practice
- Focus on Reading, Writing, and Math
- Science and Social Studies integrated when possible during Reader's Workshop

- The MSD of Pike Township will consider data from the Indiana State Health Department, the Marion County Public Health Department, and school based data to determine in-person vs. remote learning.
- Parents/Guardians can select either in-person/remote option or the [MSD of Pike Township Virtual School](#) with a semester long commitment
- Instruction model selection will be required through registration.
- For students already registered, a Skylert message will be sent to complete the commitment
- Only essential visitors will be allowed in school.
- OASIS volunteer program will pause in-person support for 2020-2021 school year.
- Per MCPHD, Guided Reading and other books can be shared after 24 hours.
- Year to begin with SEL lessons and focus on relationship buildings.
  - All schools have full time counselor
  - A District Navigation Specialist and Technology Integration specialists will support virtual and remote learning and accessibility.
  - Curriculum maps will be paused for the first two weeks of school to allow time for SEL lessons and assess skills.
- Allow extra time for hand washing.
- Media Center protocols will be developed for each center to allow for traffic patterns and visual social distancing cues as needed.
- Students will stay together as a cohort as much as possible.
- Related arts teachers will travel to the classroom with exception of activities that can be done outdoors.
  - Teacher carts for moving to classrooms will be arranged through the building principal.
  - Plexiglass barriers will be available to teachers as requested.
- Teachers will monitor computer and internet accessibility of students and provide access information to the school designee.
- Schools will receive additional Chromebooks for 2020-2021.
- Students should be assigned to a specific Chromebook whether in class or not, create a plan for charging, assignments can be prepared in Google at school with wifi to be done offline.
- Navigation specialists will assist families in obtaining Wi-



	<ul style="list-style-type: none"> <li>• Fi or Mi-Fi devices for internet accessibility.</li> <li>• The curriculum will be adjusted to incorporate instruction lost from 2019-2020.</li> <li>• Guided reading continues, tables will have plexiglass barriers between the teacher and students.</li> <li>• Schools will have a plan for longer car rider lines.</li> <li>• Loving Care options for extended childcare</li> <li>• Virtual option provided             <ul style="list-style-type: none"> <li>○ 5 hours of daily instruction</li> <li>○ Active, synchronous instruction</li> <li>○ Same map and common assessments as face to face</li> <li>○ Commitment made per semester</li> </ul> </li> <li>• Field trips are not permissible.</li> </ul>
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<b>Curriculum and Instruction</b>	<b>Middle School</b>
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<p>Middle School</p> <ul style="list-style-type: none"> <li>• School scheduling options allow flexibility as directed by Executive Order of Governor Holcomb or state and county health officials during the 2020-2021 school year.</li> <li>• Instruction design based on a six hour day             <ul style="list-style-type: none"> <li>○ Direct instruction</li> <li>○ Guided instruction</li> <li>○ Independent practice</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• The MSD of Pike Township will consider data from the Indiana State Health Department, the Marion County Public Health Department, and school based data to determine in-person vs. remote learning.</li> <li>• Parents/Guardians can select either in-person/remote option or the <a href="#">MSD of Pike Township Virtual School</a> with a semester long commitment</li> <li>• Instruction model selection will be required through registration.</li> <li>• For students already registered, a Skylert message will be sent to complete the commitment.</li> <li>• Face coverings are required             <ul style="list-style-type: none"> <li>○ The MCPHD allows teachers the ability to provide face covering breaks while students are seated in their designated classroom space.</li> </ul> </li> <li>• Teachers will maintain seating charts for each class period.</li> <li>• Only essential visitors are allowed in school.</li> <li>• Mentors may continue to support robotics and the I curriculum.</li> <li>• Allow extra time for hand washing when possible and provide hand sanitizer as needed.</li> <li>• Allow time within for SEL and skill evaluation - and focus on relationships, 20 minutes. Focus on relationships, review and reinforce good health practices.</li> <li>• Consider blocking schedules to reduce movement if necessary.</li> <li>• Related arts teachers-             <ul style="list-style-type: none"> <li>○ Elementary related arts teachers will travel to the student classrooms</li> <li>○ The Performing Arts plan will guide instructional practices.</li> </ul> </li> </ul>
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- Media Center protocols will be established for student and staff usage
- Athletic program will follow IHSAA and Pike High School Athletic Guidelines
- The Performing Arts Plan will provide guidelines specific to band, orchestra, and choir.
- Student cafeteria capacity will be reduced by approximately 50%
  - Designated areas are created for the purpose of student lunch
  - Students will go to cafe or grab and go stations with meals pre-packaged (bags or boxed)
    - Additional barrels will be available for recycling.
  - Specialized menus to reduce spills and messes
  - Increase food service staff to assist in distributing meals, supervision, and clean up
  - Scanners will replace keyboard at checkouts
  - Increase recycling bins for water being offered daily
  - Adding 16 oz water with each meal
- Teacher monitor computer and internet access
- Additional Chromebooks will be provided to each school.
- Students should be assigned to a specific Chromebook, create a plan for charging, assignments can be prepared in Google at school with wifi to be done offline.
- MIFIs for internet access will be available
- Adjust lessons to incorporate instruction lost from 2019-2020
- For Reading small groups tables will have a plexiglass barrier as needed
- Stagger dismissal times for car riders
- Field trips are not permissible.
  - Athletic and performing arts competitions are not considered field trips
- Virtual option provided
  - 6 hours of daily instruction
  - Active, synchronous instruction
  - Same map and common assessments as face to face

**Curriculum and Instruction**

**High School**

Pike High School

- The MSD of Pike Township will consider data from the



- School scheduling options allow flexibility as directed by Executive Order of Governor Holcomb or state and county health officials during the 2020-2021 school year.
- Instruction design based on a six hour day
  - Direct instruction
  - Guided instruction
  - Independent practice
- Select courses will not have a virtual school option due to the nature of the course, i.e. Cosmetology

- Indiana State Health Department, the Marion County Public Health Department, and school based data to determine in-person vs. remote learning.
- Parents/Guardians may select either in-person/remote option or the MSD of Pike Township Virtual School with a semester long commitment
  - Instruction model selection will be required through registration.
  - Not all courses are available for virtual school options, i.e. Career Center courses requiring hands on practice.
  - For student already registered, a Skylert message will be sent to complete the commitment
  - Face coverings are required
    - Students are allowed breaks from mask usage when seated in designated classroom space.
  - Teachers will maintain seating charts for each class period.
  - Only essential visitors are allowed in school.
  - Consider blocking schedules to reduce movement
  - An Athletic Department Plan will be in place prior to July 6, 2020.
  - The Performing Arts Department Plan will be in place prior to the start of school.
  - Essential field trips only as required for class curriculum